

EMERGENCY ACTION PLAN (EAP) CHECKLIST FOR A RIGHT-OF-WAY PERMIT WITH THE FLOOD CONTROL DISTRICT OF MARICOPA COUNTY

Date: September 24, 2021

The Flood Control District (District) of Maricopa County issues Right-of-Way (ROW) permits for work within or access over District's Real Property. An emergency action plan (EAP) is required for projects with work located within a major wash, channel, and/or within the impoundment area of a dam. The purpose of the EAP is to provide information and actions that will be needed and/or implemented before or during a storm event.

The determination for a project EAP will be made by the District's Civil Engineer during the development of the project design.

The EAP shall include the following items:

1. A detailed description of the construction activities.
2. A table of emergency contacts for the contractor and subcontractors with their phone number and e-mail information. Indicate on the EAP that the contacts should be available 24/7 and be authorized initiate the EAP.
3. Include District contact information for the District's Alert Room. The following District contacts shall be listed on the EAP:

District Alert Room (602) 506-8701

Daniel Henz – Flood Warning Branch Manager (602) 768-2000

District O&M Inspector assigned to inspect the project – Refer to the approved permit for contact information.

Other individuals specific to a project.

Incorporate that weather and flood related information can be found on the District website at <https://www.maricopa.gov/5308/Flood-Control-District> under "Common Requests."

4. Indicate in the EAP that the permittee will be required to contact the Alert Room daily to determine the potential for flooding that may impact the project. If appropriate/necessary, the Alert Room can provide notifications for rainfall, stream flow, or impoundment gage readings which may impact the project; thresholds for notification can be established as necessary through early discussions with the Alert Room.
5. Provide a detail description of actions that will be taken to protect all field crew, the District's structures, contractor equipment and the applicant's project in the event of a large storm event.
6. Provide a map showing all evacuation routes, exit points, staging areas, meet-up locations in an event of a storm event and/or during an emergency evacuation procedure.





7. Provide a list of equipment, materials, and personnel needed to implement the EAP. Indicated how the equipment and materials will be maintained on-site and indicate how those items that can be obtained on short notice during an emergency and/or flood response.
8. Provide a map showing the locations and phone numbers of nearest urgent care and emergency center/hospital. Include the phone numbers of these facilities.
9. Include any additional information or specific procedures that would be pertinent to the project's EAP.

For questions or assistance with preparing the EAP, please contact the Flood Control District at 602-506-5483.

