



LARGE PARTY RESERVATION REQUEST

Thank you for interest in dining with Waterworks Food + Drink!

We take pride in presenting the highest standards of quality service, consistency, and value.

For parties larger than 15, we require manager approval and the reservation must be confirmed at least 72 hours in advance. For groups larger than 15 we have family style or tiered menu options available. Our hors d'oeuvres menu is available to parties of any size with 72 hours advance notice.

Room Fees: Dining times for large parties are at 5:00 pm or 8:00 pm and have a 3 hour dining period. If you request to rent the room on a Friday or Saturday night or for the entire evening, a room rental fee will be determined upon request. Room rentals for parties before operating hours require manager approval. These fees do not include any food, beverage, tax or gratuity.

Policies: A credit card must be provided to confirm your reservation. You will not be charged as long as we receive 48 hours' notice of a cancellation or change in party size. Any cancellation or change in party size without proper notice will result in a charge of \$15/guest. To provide the best quality service, we ask for no more than 5 separate payments or checks. A kitchen recognition service charge of 2% and a suggested 20% gratuity will be added to your bill. All food and beverage must be purchased and/or prepared through Waterworks Food + Drink. There is an exception for dessert brought in for special events. Any dessert that is brought in for a special event must be from a licensed bakery and we charge a \$3.00/person cake cutting fee. Our pastry chef can bake cakes of various sizes and flavors with advance notice of 3 business days.

Please contact the restaurant managers with any questions. Booking a reservation is acceptance of the stated terms.

Please fill out the following information to request a reservation. Once we receive your completed form, we will follow up within 3 business days to confirm your reservation.

Full Name: _____

Reservation Name: _____

Phone Number: _____ Email: _____

Date of Reservation: _____ Number of Guests: _____

Dining Time: (5:00 or 8:00 unless pre-approved by manager) _____

Menu Preference: _____

Card Number: _____ Expiration Date: ____/____/____

Type of Card: Visa / MC / Discover / Amex CVS/Security Code: _____

I understand and accept these policies (Please Sign): _____

If you would like to be contacted by phone for payment information please provide a phone number & the best time to reach you. _____

You can email this form to events@waterworksvt.com.
You will be contacted within 3 business days after your submission.

This reservation is subject to the Waterworks' Large Party cancellation policy.